

## Chatsworth Country Fair: 1 – 3 September 2023

### Licensing Act 2003: Sale of Alcohol at Chatsworth Country Fair

All supply of alcohol at the above event whether for consumption on site at the point of sale or otherwise, will be made under the provisions of a single Premises Licence granted by the Derbyshire Dales District Council to the Chatsworth House Trust (CHT) for the whole park. Traders will only be allowed to sell alcohol during the hours that the event is open to the public.

Licensing laws require a **designated premises supervisor** (DPS) either to be on the premises or easily contactable during all licensable activities. The CHT have appointed an individual who is qualified for that appointment.

The DPS will permit the Event Organiser to authorise persons to sell alcohol ONLY when the following three stages have been completed:

1. Following receipt of a signed *Alcohol Sales Acceptance Form*
2. Following receipt of a copy of the individuals Personal Licence
3. Following an inspection of your stall to confirm that the following documents are available prior to the start of the event:
  - Clear, prominent and unobstructed signage informing customers of the *Challenge 25* policy in operation (<http://www.challenge25.org/>).
  - Copy of a refusal log (to follow on booking)
  - Copy of the personal licence for the individual supervising sales of alcohol

As part of the authorisation process for the selling of alcohol at this Event, you are required to confirm your acceptance of the following conditions:

1. That you will operate the *Challenge 25* proof of age policy. This will require anyone attempting to purchase alcohol that appears under the age of 25 years to prove their age. Acceptable forms of identification will be a PASS-accredited proof of age card, photo driving licence or passport. Failure to produce satisfactory proof of age will result in a refused sale.
2. A system of recording sales refused under the *Challenge 25* policy will be operated at all times.
3. The personal licence holder(s) will immediately report to the DPS (via Event HQ) any disturbance, injury or any other situation that may constitute a material breach of the Premises Licence Conditions.

4. A qualified personal licence holder will remain in each alcohol sales area throughout the period of the event. Where sales areas are sited close together it may be acceptable **by prior agreement** with the Event Safety Advisor for one personal licence holder to assume responsibility for more than one area, **providing** arrangements are in place for that person to be easily contactable by those working in all the said areas.
5. A copy of all the personal licences should accompany this acceptance slip which is to be returned with your Trade Stand Application Form.
6. The personal licence holder(s) will carry out to the best of his/her ability any reasonable instruction given by the DPS to secure compliance with the requirements of the Premises Licence for the event.
7. That throughout the Event the personal licence holder(s) carries proof of his/her identity and of his/her personal licence.
8. For alcohol which is to be consumed immediately, you will operate a no glass bottle or glass drinking container policy throughout the event, which will be supervised by the personal licence holder(s).
9. Your company holds public liability insurance indemnity cover of not less than £5,000,000 **and** that a risk assessment will have been carried out of all the work activities that are to be undertaken by your employees during the Event.

Please note that the permission to sell and provide alcohol at the Event is dependent upon confirmation of your acceptance of the above conditions, together with the name, address and proof of qualification of the person(s) who will discharge the duties referred to at 1 to 9 above.

A handwritten signature in cursive script that reads "Sarah Green". The ink is dark and the signature is fluid, with the first letters of "Sarah" and "Green" being capitalized and prominent.

Sarah Green  
Event Organiser

## **ALCOHOL SALES ACCEPTANCE**

**To confirm acceptance of the above contract and conditions, please complete the following details, sign and return to:**

**Chatsworth Country Fair**, Unit 1b, Bayfield Brecks, Walls Lane, Bayfield, Holt, Norfolk, NR25 7DZ

Name of trading company/organisation: \_\_\_\_\_

Address of trading company/organisation: \_\_\_\_\_

\_\_\_\_\_

Signed on behalf of trading company/organisation: \_\_\_\_\_

Name (please print): \_\_\_\_\_

Position in trading company/organisation: \_\_\_\_\_

Name(s) of Personal Licence Holder(s) (please print and attach copies of Personal Licences): \_\_\_\_\_

\_\_\_\_\_

Telephone: \_\_\_\_\_ Mobile: \_\_\_\_\_

Email: \_\_\_\_\_ Date: \_\_\_\_\_

### ***Rules on selling alcohol and related offences***

- *It is an offence for anyone to sell alcohol to someone under the age of 18 anywhere, not only on licensed premises, or for a club to supply alcohol on club premises to a child less than 18 years old*
- *It also an offence for anyone who buys, or tries to buy, alcohol on behalf of a person under 18*
- *If you are found guilty to the above offences you could be fined up to £5,000. A single conviction can result in the suspension or forfeiture of your personal licence*