

# CHATSWORTH COUNTRY FAIR 2026

4, 5 & 6 September • Charity Trade Stand Application Form



*Please complete this section clearly and fully*

## 1 COMPANY DETAILS

TRADE STAND Name

COMPANY NAME (if required for invoicing)

Address 1

Address 2

Address 3

Postcode

Tel

Mobile

Email

Website

Contact name

Previous stand no. (if applicable)

If a move was made at the show be clear or call us.

We will be using the TRADE STAND name and Web Address in the programme and on our website unless otherwise instructed.

Catalogue entry (max 10 words):

## 2 SPECIAL REQUESTS

## 3 YOUR VEHICLES etc

Please specify what vehicles/caravans etc will be on your stand space during the Country Fair, especially those vehicles over 7 tonnes:

If you require space in the Trade Stand Overflow Car Park (free of charge) you must book in advance. Please specify here:

## 4 OPEN SPACE - Charity price: 25% of the cost price +VAT

The minimum frontage is 3m, thereafter upward in multiples of 3m. Each space has a depth of **13m** which must **not** be overstepped, so remember to allow for guy ropes, tow hitches etc. to adhere to **Fire Safety Regulations**, it is essential a **1m** gap is maintained between your marquee and any caravan or vehicle. This will be rigorously enforced during the event.

Open space is available as follows (please tick the required size here):

☐ 3 ☐ 6 ☐ 9 ☐ 12 ☐ 15 ☐ 18 ☐ 21 ☐ 24 ☐ 27 ☐ 30 (metres)

### Cost

£30.00 + VAT for charities

## 5 FURNITURE

### Cost

£15.00 + VAT per table

☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8

£10.00 + VAT per chair

☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8

## 6 YOUR STAND

Please tell us exactly what your stand will consist of: marquee size/trailer, layout etc:

If you are employing a marquee contractor, they must be members of MUTA: see [www.muta.org.uk/](http://www.muta.org.uk/) or ring us for advice. You must give us the name and email address of your contractor:

Company:  Contact:  Email:

## 7 PASSES

Trade stands will receive **one Trade Stand vehicle** pass and **two three-day tickets per 3m**. Space behind your stand is limited; no extra vehicle passes will be issued as parking in the car parks is free. If you need extra space, please complete the car parking section. Extra staff tickets can be purchased online: [www.chatsworth.org/countryfair](http://www.chatsworth.org/countryfair) at a discounted price using "TRADER26".

## 8 ELECTRICITY

Please order this on the attached order form and note that booking and payment must be made directly with SPC Event Electrics. *See separate electricity application form.*

## 9 WIFI

No. of devices required:  (This does not apply to multi marquees)

We are supplying the opportunity to join WIFI for traders to take card payments ONLY. This is provided FOC ONE PDQ/ payment device for a 3m stand, TWO PDQs/payment devices for a 6m stand, THREE PDQs/payment devices for a 9m stand and so on. If you require service for an additional device you must request and pay for this well in advance of the event - please email us asap. Please add £15+vat per additional device (if booked in advance).

If you **do not** require this service please also let us know.

10 HEALTH & SAFETY

Please read carefully the Health and Safety sections of the Trade Stand Regulations and ensure the correct documents are returned with your booking form.

Do you intend to sell knives or shotguns? ☐ Yes ☐ No

(NB It is prohibited to sell ball bearing guns, replica or imitation firearms, swords, martial arts weapons or crossbows)

11 PAYMENT

Item	Requirement		Cost	Sub total	VAT	Total
				£	£	£
Open space		each	@ £30.00 + VAT			
Tables		each	@ £15.00 each			
Chairs		each	@ £10.00 each			
TOTAL						

If payment is not received by the due date, passes will not be issued and space may be re-allocated. See terms and conditions for cancellation. No guarantee that space is available can be made if your form, with payment in full/ or deposit / is not received by 1 February 2026.

BACS payments should be made to CHEL (Chatsworth House Enterprises Ltd), sort code: 16-12-24, account number: 10855737 Ref: CCF – your trading name

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## ADDITIONAL INFORMATION

(please tick and make sure to attach all information, PDFs, and forms to this document once complete)

### Public Liability Insurance? \*Mandatory

Name of Insurer :	<input type="text"/>
Policy no. :	<input type="text"/>
Expiry Date :	<input type="text"/>
Level of Cover (£2m?) :	<input type="text"/>

### Employers Liability Insurance? ☐ Yes ☐ No

Name of Insurer :	<input type="text"/>
Policy no. :	<input type="text"/>
Expiry Date :	<input type="text"/>
Level of Cover (£2m?) :	<input type="text"/>

### Bottle Gas User? ☐ Yes ☐ No

Form to be completed and returned by traders using gas for commercial and domestic activities during the event.

### First Safety Checklist? ☐ Yes ☐ No

Form to be completed and returned by traders in marquees of 12m frontage and above.

### Marquee Contractor Sign Off Form? ☐ Yes ☐ No

Tick to receive this form which must be supplied to your contractor for them to complete and have checked on site during the event build.

### Risk Assessment? ☐ Yes ☐ No

To be supplied.

### TENS - Temporary Event Notice? ☐ Yes, I have applied ☐ No, I haven't applied

For those wishing to carry out a licensable activity i.e. Selling Alcohol

### FHRS Rating? ☐ Yes ☐ No

All Food Businesses must supply proof of rating.

### Local Authority? ☐ Yes ☐ No

Name:	<input type="text"/>
Contact Information:	<input type="text"/>

### FINALLY - This is a contract. Please sign below.

I confirm that I/we have read and accept the Trade Stand Regulations and have attached the relevant supporting documentation.

Name (please print):	<input type="text"/>	Date:	<input type="text"/>
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Signature:	<input type="text"/>
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Chatsworth Country Fair, Unit 1, Bayfield Brecks, Walls Lane, Bayfield, Holt, Norfolk, NR25 7DZ

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